



**STATE OF WASHINGTON  
DEPARTMENT OF LICENSING  
FUNERAL & CEMETERY BOARD  
MEETING AGENDA  
SPECIAL BOARD MEETING**

**DATE:** February 23, 2023  
**TIME:** 9:00 AM  
**LOCATION:** Video Conference (TEAMS)  
**MEETING LINK:** [Click here to join the meeting](#)  
**PHONE:** 1.360.726.3333, 877992314# United States, Seattle  
833.322.1218, 877992314# United States (Toll-free)  
**MEETING ID:** 232 679 553 415  
**PASSCODE:** vKiKM8  
**PHONE CONFERENCE ID:** 877 992 314#

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
  - 4.1. Minutes from November 1, 2022
  - 4.2. Minutes from November 30, 2022
  - 4.3. Minutes from February 10, 2023
- 5. Old Business**
  - 5.1. Board Goals for 2023 Discussion
- 6. New Business**
  - 6.1. Committee Update Discussion
  - 6.2. State Department of Health's Natural Organic Reduction Survey and Rule Update
- 7. Complaint Cases for Review\***
  - 7.1. 2020-05-0236-00CEM (Ittner)
  - 7.2. 2020-07-0487-00CEM (Ittner)
  - 7.3. 2020-01-0066-00FDE (Gutierrez-Zamora)
  - 7.4. 2022-03-0402-00FDE (Ittner)
  - 7.5. 2022-04-0541-00CEM (Ittner)
  - 7.6. 2022-10-1438-00FDE (Smock)
  - 7.7. 2022-03-0447-00FDE (LeSourd)
  - 7.8. 2022-09-1386-00CEM (LeSourd)
  - 7.9. 2022-09-1336-00FDE (Ittner)
  - 7.10. 2021-07-1806-00FDE (Cameron)
  - 7.11. 2022-09-1387-00CEM (Ittner)

- 7.12.2022-03-0430-00CEM (Ittner)
- 7.13.2022-09-1248-00FDE (Cameron)
- 7.14.2022-09-1249-00FDE (Cameron)
- 7.15.2020-10-1356-00FDE (Cameron)
- 7.16.2022-08-1181-00FDE (Gutierrez-Zamora)
- 7.17.2022-10-1448-00FDE (LeSourd)
- 7.18.2021-11-2963-00CEM (Ittner)
- 7.19.2022-09-1311-00FDE (Gutierrez-Zamora)
- 7.20.2021-01-0239-00CEM (Cameron)

## **8. Reports**

8.1. Committee/Task Force Reports

8.2. Staff Reports

8.2.1. Central Investigations and Audits Unit (CIAU) Reports

8.2.1.1. Complaint Status Report

8.2.2. Licensing & Customer Support Services (LCSS) Reports

8.2.2.1. Licensee Count Report

8.2.2.2. Category for Alternative Reduction/Organic Reduction Facilities

8.2.3. BOSS Reports

8.2.3.1. Legislative Update

8.2.3.2. BPD & BOSS Staffing Update

8.2.3.3. Board Executive's Report

8.2.3.4. Action Item List

8.3. Other Reports

## **9. Public Comments**

*The public may address the Board on matters within the Board's jurisdiction. The Board is limited to directing staff to study the matter further or requesting that the matter be rescheduled for discussion and consideration at a later time. Individual comments will be limited to three (3) minutes each. Prior to the meeting, comments from the public may also be submitted in writing to [RBSAdminSupport@dol.wa.gov](mailto:RBSAdminSupport@dol.wa.gov). Written comments will be limited to no more than 500 words and will be provided to the Board during this portion of the meeting.*

## **10. Conclusion**

10.2. Announcements

10.3. Requests for future agenda items

10.4. Review of action items and items for next meeting

## **11. Adjournment**

### **Next Board Meeting:**

May 25, 2023

9:00 AM

Virtual via Teams